

Boulder Horse Show Association Bylaws

Title:

This association shall be known as the Boulder Horse Show Association and at all times be operated and conducted as a non profit organization.

Purpose:

The Boulder Horse Show Association is a non-profit organization based in Boulder County which promotes horse showing and horse-related activities.

Members:

A member of the Boulder Horse Show Association shall be any person who shall have paid dues for the current year, which commences January 1st.

Meetings:

There shall be at least five general meetings of the Boulder Horse Show Association per year. The president may call special meetings at any time and each member in good standing shall receive a notice specifying the purpose of the meeting at least five days before the meeting date.

Board of Directors:

The business and affairs of the club shall be managed by the executive board who shall exercise all of the powers of the club, except as otherwise provided by applicable statute.

The executive board will consist of the officers of the association and the show chairperson.

A majority vote of the executive board present shall be deemed sufficient to sanction the legitimate business and affairs of the club. A minimum of four members of the executive board must be present. The board of directors shall meet as necessary. Special meetings must be called by the president (or by one of the co-vice presidents in his/her absence) within 48 hours after receipt of written request of two or more members of the board of directors. Such meetings must be held within three days of the call of such meetings. Not less than 24 hours prior notice of such meetings must be given board members. In the event the requested meeting is not so called and set as provided, the persons requesting such meeting shall be entitled to call and set the meeting as provided.

Officers:

The officers of the association shall consist of a president; co-vice presidents; secretary; treasurer; membership chairperson; and historian/publicity chairperson. These officers will be elected at the year-end awards banquet meeting. The term of all officers shall be for one year. Any officer who has served on the board in any capacity for three consecutive terms must take one year off before being reelected to the board.

In the event of a vacancy in the office of president, one of the co-vice presidents shall succeed to such office for the unexpired term. Any other vacancy shall be temporarily

filled by a paid-up member appointed by the board of directors. However, if the length of the unexpired term created by such vacancy is more than three months, a special election shall be called for the purpose of filling the office.

The board of directors shall declare a vacancy in any office by reason of the absence of and officer for three successive meetings, unless such absence has been unavoidable. The board of directors shall declare a vacancy in any office if the person holding such office is no longer associated with the club. Officers and directors shall take office at the first board of directors meeting following the annual meeting.

Officers Duties:

President:

Shall be chair executive of the club and preside at all meetings of the organization and of the board of directors. Appoint all committee chairpersons, except those elected, and be an ex-officio member of all committees, except nominations. Countersign checks with the treasurer when so required. Perform such other duties as ordinarily pertain to this office. Shall have all powers of the chief executive officer of the club.

Co-Vice Presidents:

Preside at all meetings in the absence of the president.

One Co-vice president shall serve as permanent chairperson of the horse show approval committee. The duties of said committee shall be as follows:

1. Shall approve show dates
2. Shall approve shows based upon compliance with the USA Equestrian (USA Eq.), Rocky Mountain Horse Show Association (RMHSA), and Boulder Horse Show Association (BHSA) rules regarding classes and divisions, courses and general conduct.
3. Shall assist whenever possible so as to effect compliance with the rules of USA Eq., RMHSA, and BHSA, and to establish such conditions as to provide for the best interests of the show's management, officials and exhibitors.
4. Shall appoint on board member for each approved show. This representative shall serve as the preferred representative for the exhibitors and is entitled to speak with show managers of officials regarding show conduct or regulations; and must be present during all classes with which BHSA is concerned.
5. Shall keep a schedule of approved shows.
6. Shall maintain a list of unacceptable judges and officials.

One co-vice president shall serve as pint chairperson and have the following duties:

1. Shall keep points of the approved shows for members.
2. Shall furnish any member with current point tabulation upon request.

3. Upon request, shall inform the club members of the horses and riders eligible for year-end awards.

Secretary:

Shall keep accurate minutes of all meetings, both membership and board of directors. Shall preserve in a permanent file all records, documents of ownership and letters of value to the organization and its officers. Conduct all correspondence. Records kept by the secretary shall be examined yearly by a committee appointed by the president.

Treasurer:

Shall keep and maintain the books of account, including a current record of all receipts and expenditures. Shall keep and maintain a bank checking account. Shall make payment of all expenditures within his/her power and countersign with the president for such expenditures as require the signature of both the president and the treasurer. Shall make a report of the club's current financial status at each board and general meeting, and submit annually a full written report of the condition of the club. Shall maintain and turn over to the incoming treasurer all books and the existing balance. A minimum balance of at least \$200 will be maintained by the board of the new year. Records kept by the treasurer shall be examined by a committee appointed by the president.

Membership Chairperson:

Shall keep an accurate up-to-date list of all paid-up club members, including addresses, phone numbers, records of horse ownership, and records of meeting attendance. Shall have this list available whenever voting takes place in order to determine who is eligible to vote. Membership applications and dues shall be sent to the membership chairperson, who will furnish a membership card. A copy of the completed application including date of dues payment shall be forwarded to the vice-president in charge of points. At the end of the year, completed applications shall be given to the secretary to be placed in the permanent records. Dues will be turned over to the treasurer. Shall have available at each meeting a member's signature sheet to be used in determining attendance at general meetings.

Historian/Publicity Chairperson:

Shall maintain a scrapbook of club's activities. Shall place articles regarding meetings and activities of the club in all local newspapers.

Chairpersons, Committees and Their Duties:

The committee chairpersons, except those elected, shall be appointed by the incoming president. The committee members shall be designated by the respective chairpersons. Committee members shall be changed each year. A committee may be formed for a specific purpose and dispersed after the purpose is fulfilled. There will be five standing committees:

Newsletter Committee:

Shall produce and mail a club newsletter as needed to inform members about club and other horse related activities and news about members.

Show Committee:

Shall have the responsibility of putting on the annual club horse show.

Enforcement Committee:

Shall be comprised of the executive board and committee chairpersons. Shall be charged with the duty of seeing that the USA Eq., RMHSA, and BHSA rules are compiled with at each approved show. Shall determine if and when an approved show is in violation of the rules and give such information to one of the co-vice presidents. Shall determine if and when Boulder Horse Show Association members are in violation of USA Eq., RMHSA, and/or BHSA rules and shall so inform such member. The Boulder Horse Show Association shall keep a suspended judges' list. The enforcement committee will determine the suspensions based on a judge not adhering to USA Eq., RMHSA and/or BHSA rules, or if a judge is on any other recognized horse organization's suspension list. The enforcement committee will notify the judge by letter as to why he/she was suspended. The judge may appeal to the committee and thus be reinstated at the committee's discretion. Penalties for the above violations shall be stated in the standing rules.

Nominating Committee:

Shall nominate a slate for a new board of directors before the year-end awards banquet. Nominations may also be made from the floor at the annual election meeting.

Bylaws and Rules Committee:

Shall propose changes, amendments or new rules to be approved by the board of directors and voted upon by the membership. Members shall abide by approved rules and regulations.

Meeting Attendance:

For a horse's points to count toward a year-end award, the horse's owner or lessee must attend a minimum of three of the general meetings held prior to the year-end awards banquet. Members must be present for the entire meeting for attendance to count. For a rider's points to count toward a year-end award, s/he must attend a minimum of three of the general meetings held prior to the year-end awards banquet. Any member of a family holding a family membership may represent a family at those meetings. Those holding an individual membership must attend three of the meetings and cannot be represented by any other member. The attendance will be calculated by the member's signature sheet for each meeting so attended. Special exceptions will be considered upon request to the board prior to or at the first membership meeting of the year or at the time dues are paid (i.e., individual member attending college, etc.) The member must designate one other member to represent him/her at meetings. That member must sign in for the member s/he is representing. (See also Standing rules, Year-End Awards, Eligibility: 1.b.)

Dues:

Dues for the Boulder Horse Show Association shall be due and payable on or before the first general meeting. Children 18 and over by December 1 of the previous year must have an individual membership for points to count. Renewals must be paid by April 1 or a penalty to be determined by the board of directors may be assessed. (This does not apply to new memberships.) dues must be paid for a member to vote. A receipt evidencing payment of club dues will be the current membership card. If the current board of director's recommends a dues increase, members will vote at the year-end awards banquet for the following year.

Vote:

A vote on any question presented to the members or for election of officers is based on paid membership. Election of officers and board members shall be by written ballot. Voting proxy will not be permitted. Individual memberships are entitled to one vote; family memberships are entitled to two votes. Three (3) board members shall be present for any votes taken.

Quorum:

For the transaction of any business to be done by the membership, there must be a quorum of the membership voting. A quorum shall be the paid-up membership in attendance. Motions shall pass with a majority vote of members present.

Amendment:

These bylaws may be amended in the following manner: Amendments to the bylaws are to be drawn up by the bylaws and rules committee and presented to the board for approval, and shall be passed when presented and approved by the membership at a general meeting.

Dissolution:

This organization may be dissolved by the favorable vote of two-thirds of all members voting on a resolution of dissolution presented at any duly called annual, regular or special meeting of the members, only after notice has been given to each member at the purpose of such meeting. In the event of dissolution of the organization, all of the property, real, personal and mixed, together with all other assets of the organization shall be distributed to such organization as the last board or directors shall select; and in no event shall any assets or property of this organization or the proceeds of any said assets or property, in the dissolution thereof, go or be distributed to any member, director or officer of this organization; it being the intent that in the event of dissolution of the organization, the property and assets of whatever type then owned by the organization known as the Boulder Horse Show Association be devoted to the betterment of the horse industry.

These bylaws were approved by the membership this _____ day of _____, 20____.

President

Attest:

Secretary
Boulder Horse Show Association

Boulder Horse Show Association Standing Rules

USA Equestrian (USA Eq.) rules will govern in all instances except those specifically by Rocky Mountain Horse Show Association (RMHSA) rules or where Boulder Horse Show Association (BHSA) rules exist. The club advises horse show management to obtain a copy of the BHSA rules to further facilitate interpretation of the rules.

Horse Shows:

The Class III show is for any ride, any breed of horse, and is usually also approved by the RMHSA as a type II show.

Preliminary Requirements:

1. Shows must obtain approval for dates with the co-vice president in charge of show approval a minimum of four to six weeks before the show date. Priority in dates shall be given to shows who have held a BHSA approved show on the comparable date the previous year.
2. Show management must submit a fee of \$15 and a copy of the prize list to the co-vice president. The entire fee will be refunded if the show is not approved.
3. If the show is further than 50 miles from the intersection of Colorado highways 119 and 52, the co-vice president must obtain approval from the board before the show may be approved by BHSA.
4. The co-vice president (horse show chairperson) shall issue written approval for all BHSA recognized shows.

Show Requirements:

1. The prize list must be mailed to all those on the official BHSA mailing list no later than two weeks before the close of entries. It must include:
 - a. Time and Location
 - b. Name(s) of judge(s)
 - c. All approvals and/or recognitions the show carries
 - d. Amount of entry fees, office charges, etc.

- e. Any other specific rules pertaining to that particular show concerning requirements of chaps and/or other equipment.
 - f. Class list and description of classes
2. A show must have classes qualifying under at least two BHSA award divisions. The show must contain classed in no less than two age divisions (three age divisions are strongly recommended) and a BHSA medal class. Exception: No medal class will be held at a show that is not open to all ages.
 3. Show management may ask for registration papers for breed classes.
 4. If a class has less than three entries, it may be cancelled or combined with another class in the same division.
 5. Trophies or awards to first place and ribbons through fifth must be given. BHSA will provide the medal for the medal class.
 6. USA Equestrian rules must be followed with local exceptions. Local exceptions must be stated in the prize list and posted at the show.
 7. Junior exhibitors shall not exhibit stallions.
 8. Trail, reining, and medal patterns must be legible, posted at least one hour prior to the class and in a location where they are easily accessible to mounted riders.
 9. BHSA is not responsible for accidents, theft or loss of property and a statement to that effect is to be included on the release signed by each exhibitor.
 10. All dogs must be confined or on a leash. Show management has the right to hold up the show if there are dogs loose on the ground, and show management has the right to impound such dogs.
 11. In the event of a last-minute or partial cancellation of a show, the board shall have the right to determine awarding of points based on fairness to all members of the organization.
 12. Protests may be made to the show committee by an exhibitor, owner, agent, trainer, or the parent of a junior exhibitor for any violation of the rules. It must be in writing signed by the protestor and accompanied by a deposit of \$50.00, and made within 24 hours of the alleged violation. Non-protestable decisions include the soundness of a horse, when determined by a judge; and a judge's decision representing his individual preference, unless it is alleged to be a violation of the rules. The show committee must hold a hearing promptly and all accused and accusing persons directly concerned must be given advance notice and be given the opportunity to appear at the hearing. Before the hearing, the committee must obtain all relevant evidence and information from the documents and witnesses under its control. The show committee must then adjudicate the issues impartially and make effective its decision upon the parties. If a protest is sustained, the deposit must be returned to the protestor if not sustained, the deposit must be forfeited to the competition.
 13. Reporting of results: Show management must keep records of results and submit a report to the BHSA point keeper within one week after the show or forfeit the right of approval the next year. To settle the possible disputes, shows must keep all records (including entry cards or lists) for one year following the show.

Judges:

1. Eligible judges for BHSA shows are all USA Equestrian and RMHSA judges, except those on the unacceptable list, and the judges approved by the BHSA board.
2. A judge may only judge one BHSA show in a year.

Compliance with Rules:

If the enforcement committee determines a show to be in violation of BHSA rules, that show may be denied approval for the following show year. If a BHSA member is found by the enforcement committee to be in violation of BHSA rules, that member and his horse or horses may be barred from showing at approved shows and/or their year-end points withheld for a period set by the enforcement committee. The enforcement committee may set another penalty as defined under the enforcement committee's duties. Decisions of the enforcement committee may be appealed to the board. No one on the BHSA suspended list may participate in any way at an approved BHSA show. Approved shows shall be notified of members on the suspended list.

Alice Skoog Memorial BHSA Medal Class – All Ages

There will be a BHSA medal class for ALL youth and 18 & over amateur members. This class will be held at each approved show holding classes for all ages. No more than 10 patterns approved by the board are to be presented to the judge at each show. The judge will select one pattern to be posted at least 60 minutes prior to the class. Pattern will be done BEFORE the rail work. The class will be judges 70% on the pattern and 30% on rail work. There must be three or more riders to hold the class. The entry fee for this class will be set by the board for the show season. The winner from each class will be ineligible to enter any succeeding BHSA medal classes during that show season. The winners of all BHSA medal classes will meet in a ride-off to be held at the last approved show of the year or at a special club function held for this purpose. The board reserves the right to invite additional riders who have earned points in BHSA medal classes held throughout the year to participate in the final ride-off, if there are not at least eight winners during the year to ride the finals. The pattern for the ride-off will be drawn specifically for that purpose. Ribbon awards will be presented at the conclusion of the class. The trophy will be given at the year-ends awards banquet. Meeting requirement does not apply to this class.

Year End Awards:

Eligibility:

1. To be eligible for year-end awards, a person must comply with the following:
 - a. Be a paid member of BHSA for equitation points to count. For pleasure and performance points to count, the horse's owner, and lessee in the case of a leased horse, must be paid member(s).
 - b. Attend three of the scheduled meetings. Attendance will be taken by using a members' signature sheet at each meeting. Attendance by one member of a family holding a family membership will fulfill the meeting requirement for all members of the family. Those holding an individual

membership must attend three of the meetings and cannot be represented by any other member. Special exceptions for individual members will be considered upon request to the board prior to or at the first membership meeting of the year or at the time dues are paid (i.e., individual member attending college, etc.)

- c. A class must be held at least three times during the current show year for a year-end award to be given for that class.

Recording of Points:

1. BHSA year-end awards will be determined strictly on a point basis for shows only during the BHSA show season and approved by BHSA. (Season – April 1st to September 1st)
2. Upon approval being given by the co-vice president in charge of show approvals, the show management will receive forms to record class results. The results must then be returned to the co-vice president in charge of points within one week of the conclusion of the show.
3. The following points will be given if there are two or more entries in the class: first Place – 6 points; second place – 4 points; third place – 3 points; fourth place – 2 points; fifth place – 1 point. In the event that there is only one entry, the class may be canceled or combined with another class in the same division. No points will be given for a class with only one rider. If a tie occurs, duplicate awards will be given.
4. Any awards won by a leased horse will go to the lessee.
5. Points will count from the date the dues and completed application form are received by a member of the board of directors. In the event a membership application is made to a show's management, points will count for that show.
6. For classes which count for trail and western performance horse year-end awards, no points will be given to any of those classes not offered to all age groups at any given show. That is, all members must have an equal opportunity to earn points.

Transfer of Ownership of Horse:

1. Transfer date must be recorded with the membership chairmen.
2. Horses transferred from one member to another: Points will be counted from the date of membership of the first owner. For qualification of attendance on these horses, the old owner's attendance and the new owner's attendance may be added together.
3. Horses transferred from a nonmember to a member. Points will count from the date the transfer is recorded with the membership chairmen.
4. Horses transferred from a member to a non-member: Points after transfer will not count, but the horse is still eligible for year-end awards on points s/he has already earned.

Award Divisions:

Year-end awards will be given for first and second place in each age group in each division unless otherwise noted. Duplicate awards will be given in case of a tie.

Amateur is defined as one who has not received payment during the previous one-year

period for giving instruction, training or showing a horse. For more detailed information, refer to current USA Equestrian rule book, Article 808.

1. **Division I – Stock Seat Equitation**
Four age groups as follows: 11 & under, 12 through 14, 15 through 17, and 18 and over amateur. Does not include stake, championship or bareback classes. Any number of horses may be ridden throughout the year.
2. **Division II – Western Pleasure**
Four age groups as follows: 11 and under, 12 through 14, 15 through 17, and 18 and over. Does not include stake, championship, open pleasure, breed or color classes. The horse's owner, and lessee if applicable, must be a member(s), but any rider may exhibit the horse.
3. **Division III – Western Performance Horse**
Includes trail, reining, western riding, and open western pleasure classes. Does not include stake, championship, breed or color classes. Points must be accumulated in two of the four types of classes with no more than 70% of the points in one type class. If the horse is shown in more than one age group at a show, points will be awarded for the class in which the horse placed the highest. One award will be given.
4. **Division IV – English Equitation (Hunt Seat or Saddle Seat)**
Four age groups as follows: 11 and under, 12 through 14, 15 through 17, and 18 and over amateur. Does not include stake, championship or bareback classes. Any number of horses may be ridden throughout the year.
5. **Division V – English Pleasure**
Four age groups as follows: 11 and under, 12 through 14, 15 through 17, and 18 and over. Does not include stake, championship or bareback classes. The horse's owner must be a member, but any rider may exhibit the horse.
6. **Division VI – Showmanship**
Age groups as follows: 11 and under, 12 through 14, 15 through 17, and 18 and over amateur. Points in the division will be kept on the horse and showman as a team.

Other Awards:

1. President's Award:
To be presented to an outstanding BHSA member or family. Decided by the president.
2. Keith Hartzel Hang Tough Award:
To be presented to a member who is not receiving a year-end award for the current year, but who has shown persistence and determination throughout the year. The co-vice president in charge of points recording will present the names of the members who are not receiving a year-end award, the board will vote by written ballot, and the president will tally the votes. No one except the president is to know who the winner is until announced at the awards banquet.
3. Trail:

Points to be accumulated on the horse. Does not include stake or championship classes. The horse's owner and lessee, if applicable, must be a member(s), but any rider may exhibit the horse. If the horse is shown in more than one age group at a show, points will be awarded for the class in which the horse placed the highest. One award will be given.

4. Overall High Point Awards:

Not to include stake, breed, championship, or color classes. Rider or horse must earn points at at least two recognized shows to be eligible for overall high point awards.

a. Junior Horseman of the Year 17 & Under:

Points will be accumulated from at least three out of four of the following divisions: Showmanship, Stock Seat Equitation, English Equitation, and Bareback Equitation. To be eligible for this category, the rider MUST enter at least one BHSA medal class during the year.

b. Junior Horse of the Year, Shown 17 & Under:

Points will be accumulated in at least three out of four of the following divisions: Western Pleasure, English Pleasure, Western Performance (reining, western riding, and trail) and Western Pleasure Open. A horse ridden in more than one age group may earn points in all of these age groups, but to qualify for the year-end award as Junior Horse of the Year, the points will be taken from the junior age group that the horse has the most points in and then added to western performance and open western pleasure.

c. Senior Horseman of the Year, 18 and over Amateur:

Points must be accumulated in at least two out of three of the following divisions: Showmanship, Stock Seat Equitation Amateur, and English Equitation Amateur. To be eligible for this category, the rider MUST enter one BHSA medal class during the year.

d. Senior Horse of the Year, Shown 18 and Over:

Points will be accumulated in at least three out of four of the following divisions: Western Pleasure, English Pleasure, Western Performance (reining, western riding, and trail) and western pleasure open.